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| Meeting Agenda Supervisor Meeting |

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| Location: | Library Room 3F |
| Date: | 05/04/2018 |
| Time: | 1:30 pm – 2:30 pm |

# Agenda details:

## Assessment Criteria sign off (10 minutes)

* 1. Discuss Criteria weightings and sign off the Criteria

1. Project Plan (10 minutes)
2. SDLC (10 minutes)
3. SRS (10 minutes)
4. “work contribution” weeks 2 to 5 for the team (10 minutes)
   1. worklogs
5. Action Items (10 minutes)